



## DEPARTURE CHECKLIST

***Thank you for camping with us. Before you leave, have you remembered to:***

1. Check **sleeping** areas for:
  - Cleanliness, lost items, especially under beds and behind shelves
  - Beds and shelves in proper configuration
  - Mattresses flipped up on beds
  - Check under mattresses for garbage or lost items
  - Windows closed and locked
  - Floors swept and mopped (mop water is in mop pail already)
  
2. Check **kitchen** area for:
  - Cleanliness, lost items
  - Counters, shelves, and cupboards emptied and cleaned
  - Stove tops, ovens, refrigerators and microwaves emptied and wiped down
  - Tables and chairs wiped down and in proper configuration
  - Windows closed and locked
  - Floors swept and mopped (mop water is in mop pail already)
  
3. Check **general** area for:
  - Cleanliness, lost items
  - Windows closed and locked
  - Floors swept and mopped (mop water is in mop pail already)
  - Grey water disposed off, bucket and mop stored at door
  - Check out with Warden!**

***Take one final look.***

***Would you be happy to arrive at this building for your next camping adventure?***

### CONTACT INFO:

Warden: On site at Drake Lodge  
Camp Office: 613-273-5291  
Admin Office: 613-225-2770